

JOB ANNOUNCEMENT
Project Center

The Legislative Research Commission is currently accepting applications for seasonal employees for the 2016 Regular Session of the General Assembly, which convenes January 5, 2016 and adjourns April 15. Successful candidates will be organized, possess a strong work ethic, have the ability to work as a team member, and must be able to work flexible hours. Applicants must commit to the full legislative session from January 5 through April 15, 2016.

Typical duties will include:

Processing mass mailings;

Processing legislators' surveys;

Proofreading, packing, and shipping graduation citations;

Delivering materials to legislative offices throughout the day;

Updating bill notebooks;

Maintaining and stocking legislative lounges and committee rooms; and

Other duties as assigned.

Please submit a completed state application or resume to:

Legislative Research Commission
Room 300, Capitol Building
Frankfort, KY 40601